



# 進入狀況

 About Writing Assignment Correction 有關寫作作業批改










## Pol Sci 103 – Intro to International Relations

Prof. Jon Hardt

### Formatting Guidelines and Editing Symbols

Papers should be between 2,500–3,000 words (10–12 pages, not including the title page) and printed in 12 point Times New Roman. Leave one-inch margins and include your name in the header of every page. Papers will be returned within one week. The following standard editing symbols will help you when you review your paper.

Symbol	Explanation	Example
	Insert letter, punctuation or word(s) here	She went to <sup>the</sup> store.
	Delete the words or punctuation	They go <del>s</del> there every day.
	Transpose letters or words	Cut up <u>it</u> .
	Start a new paragraph	...ice cream. <u>¶</u> Like other
	Capitalize	<u>v</u> ice president Smith
	Delete the space; make one word	Back <u>C</u> pack
	Insert a space	CD <u> </u> ROM



## 政治學 103 — 國際關係概論

強·哈德特教授

### 格式指引和編輯符號

報告應在 2,500 到 3,000 字之間（10 — 12 頁，不包含標題頁），使用 Times New Roman 字體，大小 12。邊邊留一吋的空白，並將你的名字列於每一頁的頁首。報告會在一週內發回。以下這些標準的編輯符號將能幫助你檢閱你的報告。

Symbol	Explanation	Example
	在此插入字母、標點符號或是字。	She went to <sup>the</sup> store.
	刪除字或標點符號。	They <del>goes</del> there every day.
	把字母或字對調。	Cut <u>up</u> it.
	另起一個新的段落。	... ice cream. ¶ Like other
	大寫。	<u>v</u> ice <u>p</u> resident Smith
	刪除字間的空格；併成一個字。	Back <u>C</u> pack
	插入一個空格。	CD ROM



## 討論 I.

CD2



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 Revising a Paper

*Peter and Cindy chat outside the computer lab. They are reading each other's papers.*

Peter: So, what do you think? Do you like it?

Cindy: You have some good ideas, but the organization needs some work, I think.

Peter: What do you mean?

Cindy: Well ... it's not clear what your thesis is. And some of the transitions between <sup>1</sup> paragraphs don't really help the paper flow better.

Peter: But I tried to use <sup>2</sup> topic sentences. And I even made an <sup>3</sup> outline before I started writing, just like the teacher suggested.

Cindy: What can I say? Keep revising! OK, your turn. Comments, please!

Peter: Well, I think your <sup>4</sup> content is fine, but your <sup>5</sup> formatting seems a little strange.

Cindy: Do you mean the <sup>6</sup> spacing between lines, or the <sup>7</sup> margins?

Peter: A little of everything, I'm afraid!

Cindy: All right—I think we both had better make a trip to the writing center before we <sup>8</sup> turn these in.



## 📁 修改報告

彼得和辛蒂在電腦教室外面聊天。他們正在看彼此的報告。

彼得：怎樣，妳覺得如何？妳喜歡嗎？

辛蒂：你有一些很好的想法，不過我認為架構需要再加強。

彼得：妳的意思是——？

辛蒂：嗯……你的論點不太明確。而且有些段落之間的啓承轉折並沒有讓文章更流暢。

彼得：但是我嘗試用了主題句。而且我甚至在開始寫之前擬了大綱，就像老師建議的一樣。

辛蒂：我能說些什麼呢？繼續修改吧！好啦，輪到你了。請給我意見吧！

彼得：嗯，我認為妳的內容沒問題，不過妳的格式似乎有點怪怪的。

辛蒂：你是指行距還是邊邊的留白？

彼得：恐怕都有一點！

辛蒂：好吧——我想我們兩個在把報告交出去之前，最好要先去一趟寫作教室。